

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, MARCH 11, 2021

Presiding: Mayor Steven Adams
Meeting Via Internet and at City Hall Convened at 6:30 p.m.
Prayer: Councilwoman Nielsen
Pledge of Allegiance: Mayor Adams

Present at City Hall and Online: Mayor Steven Adams; Clerk-Treasurer Wendy McLaughlin; Councilors Joy M. Ball, Glenn Dayley, Connie Fogle, and Catherine Nielsen; Public Works Director Arlynn Jacobson; Code Enforcement Officer Jon Turner; City Building Inspector and P&Z Administrator Quinton Owens; Chairman Dave Thompson of the Planning and Zoning Commission; Design Review Chairman Paul Jeppson; Attorney Chase T Hendricks; Citizens Lawrence Nielsen, Robert, Jade, and Anderson Nielsen, and others who joined electronically but not identified.

CONSENT AGENDA: After some discussion on the Financial Statements and utility account write offs the Council approved the Consent Agenda.

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to approve the Consent Agenda; motion carried.

PUBLIC WORKS REPORT: Arlynn Jacobson reported on the following items:

Emergency Alert App: Mr. Jacobson demonstrated the new emergency app the city will be using to the Council. Citizens can download the app to their phone to be alerted to city emergencies, snow plowing and street sweeping schedules, as well as public hearings and other items of interest.

Streets: The city will be taking a street inventory as soon as the roads dry to determine which streets need pothole maintenance.

CODE ENFORCEMENT:

Streets Sweeping: Jon Turner reported that he is working on a city code revision to prohibit parking on streets during scheduled street sweeping, road, and drain maintenance.

PLANNING AND ZONING REPORT: Dave Thompson reported on the following items.

Survey: The Comprehensive Plan survey has been extended to Sunday, March 14.

School Interest in Residential Home: The Sugar Salem School District has expressed interest in possibly buying a home with a shop on the corner of 3rd N and Pine with the intention of selling the home and splitting the lot to keep the shop and ground which is adjacent to Central Elementary School. The commission will draft a letter to the school and the Council of their recommendation.

Bamma Wamma's Pop Shop: The commission received an application for a business license for a pop shop located by the old Maverik building at 9 W Center. They would like to move a prebuilt "shop" onto the property. The business is from Malad, Idaho and is working with the commission on a site plan. They could be given a theme to dress their building in conjunction with the idea of a "themed city" to attract tourists and business.

Highway 33 Business Annexation: A public hearing date will be rescheduled.

Plat Flow Chart: The commission is working on a flow chart following Madison County's process and adding city code for the council to review.

Spot Zones: The Commission will be evaluating all zones within the city to the Comprehensive Plan.

Old Farm Estates (OFE) Development Agreement Public Hearing: The public hearing for the OFE Development Agreement will be next Thursday, March 18. The commission will have recommendations ready for the March 25 Council packets. Mr. Thompson will have a plan for social distancing and accommodate all who want to participate in case of a large crowd.

COMPREHENSIVE PLAN SURVEY RESULTS: Dave Thompson reported that the survey was extended to March 14 and there has been good participation.

PUBLIC COMMENT:

Easter Egg Hunt: The Easter Bunny came to visit city hall with treats for all in attendance. The Easter Egg Hunt is scheduled for Saturday, April 3 from 12:30 to 1:30 at Heritage Park. A special thanks to WalMart for their donation.

JR HIGH DEVELOPMENT (UTILITY) AGREEMENT: City Attorney Chase Hendricks reported that the Jr. High Utility Agreement is ready to be signed. The two concerns were the costs of the broken pipe that the school couldn't tie into and the broken 8" valve. The city will cover those costs as recommended by the city engineer and city attorney.

MOTION: It was moved by Councilwoman Fogle and seconded by Councilman Dayley with a friendly amendment to approve the Development Agreement with the new Jr. High School with an amendment to change the name of the document to a Utility Agreement. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilors Ball, Davis, Fogle, and Nielsen

Those voting nay: None

Motion carried.

GENERAL BUSINESS:

Committees: The council revisited the committee descriptions and will keep the Historic Preservation Committee and the Tree and Beautification Committee as recommending committees subject to the open meeting laws. The other committees will meet as needed and will not be subject to the open meeting laws. The council liaison for each committee will take the lead until the committee is established. A chair person can be appointed. The mayor has interviewed several individuals to serve (see Attachment #1)

MOTION: It was moved by Councilman Dayley and seconded by Councilwoman Fogle to approve the committee members as appointed; motion carried.

Public Hearing Date for Dog Penalty Fee Increases and Street Sweeping Fees: The council tabled setting the public hearing date until all information is received.

Easter Egg Hunt: The Council approved a Proclamation for the WalMart Grant and Easter Egg Hunt. The event is modified for COVID 19 concerns and will follow guidelines from the district health office. The event will include the following:

- Four stations according to age – 1-3, 4-6, 7-9, and 10-12
- Candy and Prize eggs – prize eggs will be redeemed at the event
- Hand sanitizer for picking eggs
- Easter Bunny photo op
- Chicken and bunny cutouts for pictures

MOTION: It was moved by Councilman Dayley and seconded by Councilwoman Fogle to approve the Proclamation (see Attachment #2); motion carried.

Planning and Zoning Secretary: No report.

CALENDARED ITEMS:

First Discussion –

Committee Code Revisions: The Council revised the Committee Code Revisions to clarify the committee organization and functions as discussed above.

Street Sweeping Code Additions: Street sweeping code additions will be incorporated into the snow removal parking penalty instead of a separate addition.

Second Discussion –

Dog Licensing Procedures Code Revisions:

MAYOR REPORT:

Survey: City Clerk McLaughlin reported that she filled out a survey requesting budget information from the city for underserved municipalities from the COVID 19 pandemic and possible additional relief money.

Meeting adjourned at 9:30 p.m.

Signed: _____
Steven Adams, Mayor

Attested: _____
Wendy McLaughlin, Clerk-Treasurer

Activities	
	Rebecca Wadsworth
	Connie Grassi
	Tiffany Stanger
Historic Preservations Commission	
	Rebecca (Becky) Derrick
	JoAnn Peters
Tree and Beautification	
	Jerry Miller
	Rozan Miller

***PROCLAMATION OF APPRECIATION TO THE WALMART COMMUNITY
GRANT PROGRAM***


WHEREAS the Walmart Community Grant Program has awarded \$1000.00 to the City of Sugar City, Idaho

WHEREAS the award is to be used for the Easter Egg Hunt of 2021 and the 4th of July Float of 2021

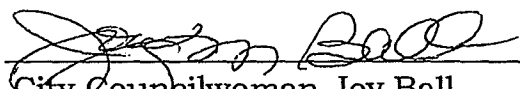
WHEREAS children and adults within our community will benefit from these activities

WHEREAS community activities are a critical component of family and community health and stability


NOW THEREFORE, the Mayor and City Council of the City of Sugar City give a proclamation of appreciation to the Walmart Community Grant Program for its contribution to our city, March 11, 2021.



Mayor Steven Adams, Phd



City Councilwoman Joy Ball



City Councilman Glenn Dayley



City Councilwoman Connie Fogle

City Councilwoman Catherine Nielsen